

Minutes of Marshall Library Board – October 8, 2025

Call to Order:

The Marshall Public Library Board of Trustees met in regular session on Wednesday, October 8, 2025, in the Dale McConchie meeting room of the Marshall Public Library. President John Tarble called the meeting to order at 6:01 pm CDT. Board members present were Mike Cameron, Jody Green, Janet Hasten, Bob Nelson, Steve Schofield, Jenn Smitley, and Melissa Strait. Alyson Thompson, Director and Jamie Poorman, Head Librarian, were also present. Herman Wallace was absent.

Secretary's Report:

The minutes from the September 10, 2025, meeting were reviewed. On a motion by Melissa, seconded by Mike, the minutes were approved.

Officers' Reports:

There were no officers' reports.

Presentation of Bills:

The invoices on the October bill listing were reviewed. There were no add-ons this month. On a motion by Melissa, seconded by Jody, payment of bills in the amount of \$23,614.51 were approved. A roll call vote was taken and recorded as follows: John – yes; Jenn – yes; Steve – yes; Jody – yes; Bob – yes; Mike – yes; Melissa – yes; Janet -- yes

Librarian's Report:

Jamie presented the Librarian's Report for September. Patron registration increased by 26 and total circulation was 2,673. Jamie noted that Facebook views were over 73,000 and Flickr was almost 28,000. The number of children in Marshall who are participating in the Dolly Parton Imagination Library went down this month because some children had "aged out". Participation continues to increase in Casey, Martinsville, and West Union. She noted that there continues to be lots of interest and questions about genealogy and local history which were expressed by in person visits, phone calls, emails, and Facebook messages. She also shared that there had been several memorials made to the library this month.

Friends of the Library Report:

The Friends of the Library did not meet this month. Their next meeting will be November 6, 2025, at 5:00 pm.

Marshall Area Public Library District Report:

The MAPLD did not meet in September. Their appropriation ordinance was delivered to Attorney Rich Bernadoni on September 4. Their next meeting will be on October 28, 2025, at 4:30 pm.

Director's Report:

Alyson updated the trustees on several events and activities in September. On September 16 Clark County Ambulance employees came to train MPL staff on procedures for Narcan and AED usage as well as basic first aid. Jamie, Nora, and Edie attended the Illinois State Genealogy Conference in Charleston on September 6. Jamie presented her program on the Orphan Train at the event. The Semi-Annual book sale went well and raised over \$1,400 for the Friends of the Library. City workers helped load two truckloads of books left from the sale which Alyson delivered to the Goodwill on September 3 and 4. There have been several minor repairs needed with our technology, such as HDMI cables, etc. Alyson believes the issue is simply a lack of quality materials being made in today's market. She noted several upcoming programs and exhibits that are being planned for October. She was pleased to work with the Triple T 4-H club to have a display in the front window during 4-H Week. At the end of September, the Library accounts held \$194,508.82 in Operations, \$10,000.00 in Retirement and \$12,778.46 in Special Reserves, for a total of \$233,257.03.

Old Business:

- There was no old business this month.

New Business:

- Alyson distributed the Per Capita Talking Points: Illinois Public Library Standards Chapter 1-6. Trustees were to take these home to review and bring back any points for discussion to the next meeting.
- Discussion was held on a policy governing Child Supervised Visits at the library. The following changes were made to the original policy: 1) Large parties should reserve the Daly Room for visits so the Children's Area is open to other patrons 2) The name of the organization and signature of the person supervising the visit was added to the form.
- Discussion was held on a Sex Offender Policy for the library. Topics discussed were: requiring sex offenders to reserve a room for a parental supervised visit; setting a time limit for this type of supervised visit; defining the terms "loiter and linger" in regards to a sex offender's library usage. No changes were made to the policy presented until Alyson could consult with City Attorney Dick James.
- A motion was made by Melissa and seconded by Jenn to approve both policies as amended, pending review and approval by our attorney. Motion carried.

Other Business:

- The sign-up sheet for the Christmas Dinner was passed among the trustees.
- Alyson informed the board about the ILA Noon Network webinar entitled, "Be the Best Trustee You Can Be."

Adjournment:

The meeting was adjourned at 6:57 pm CDT on a motion by Steve, seconded by Jody.

The next meeting will be on November 12, 2025, at 6:00 pm in the Dale McConchie Meeting Room of the Marshall Public Library.

Respectfully submitted,

Janet Hasten, Secretary